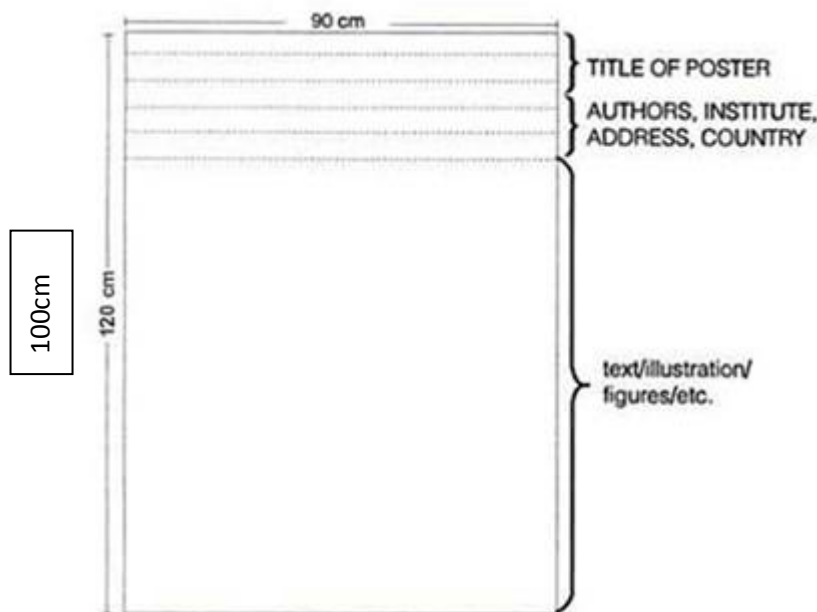


## PRESENTER INFORMATION

### POSTER PRESENTATION

Please note the following information for the preparation of your poster:

- It is suggested that your poster be 90cm wide x 100cm long (portrait). Any longer and it becomes difficult to see.
- The poster should be prepared on **one** sheet.
- Allocate the top of the poster for the title and authors as stated on the submitted abstract.
- The text, illustrations, etc. should be bold/large enough to be read from a distance of two meters.
- Double-sided tape and technical equipment will be available for the mounting of posters. Staff will be in the poster area to assist you.
- Please refer to the **ICBIC-18** Final Program book that you will receive upon arrival at the conference for the poster board number assigned to you. Please use the board with that number.
- **All posters will be on display (no shifts) for 4 days: Tuesday Aug 01, 08:00, until Friday Aug 04, 18:00** – Your poster should be displayed for the whole 4-day period.
- **The Poster Session** – Discussions will be held on Tuesday Aug 01, from 18:10 to 19:40.
- You can mount your poster at 08:00 on August 1<sup>st</sup> and you need to remove it by no later than 18:00 on August 4<sup>th</sup>.
- The **ICBIC-18** Organizing Committee will not be responsible for posters that are not removed on time.
- Each poster presenter can stand by his/her poster for informal discussion as indicated in the program.



Posters have been attributed to certain sessions:

<b>Bn:</b>	Bioenergetics, Electron Transfer and Reactive Species
<b>Co:</b>	Bioinspired Coordination and Organometallic Chemistry
<b>Cb:</b>	Cell Biology of Metals (homeostasis, transport, storage)
<b>En:</b>	Environmental Bioinorganic Chemistry
<b>Md:</b>	Medicinal Inorganic Chemistry
<b>Mz:</b>	Metalloproteins and Metalloenzymes
<b>Nt:</b>	Nanotechnology in Bioinorganic Chemistry
<b>Et:</b>	New Emerging Topics (in Bioinorganic Chemistry)
<b>Na:</b>	Nucleic Acids and Metals

The posters should be mounted on Tuesday at 8 a.m. and removed on Friday before 6 p.m.

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## ORAL PRESENTATION

All oral presentations will take place in the amphitheaters (São Miguel, Ilha Terceira and Pico). A schematic map of their location is given at the end of the booklet.

If using a PowerPoint presentation (or any other PC based application), please note you need to bring it on a USB Memory stick and load it onto one of the conference computers in the Speakers' Preparation Room **at least one period before** the start of the session.

**The Speakers' Preparation Room will be open from 08:00 until 18:00 each day of the conference (except during plenary lectures). Presentations to be given in the morning have to be loaded before 18:00 the day before and presentations to be given in the afternoon have to be loaded before noon of that day.**

PC and MacBook Air computers will be available to test your presentation and we strongly encourage you to use our systems. If you decide to use your own computer, you are responsible for ensuring that it is compatible with our system and that you have the appropriate cables. If the use of your computer adds set up time to your presentation, this will be considered as part of your presentation time, so that the subsequent presentations can remain on time. Please note that the conference computers in the session halls will have Office 2010 installed.

The schedule of the presentations will be posted on the ICBC 18 website and will also be available on screens in the lobby of the Conference Center.

If combining video films with PowerPoint, please make sure to check your presentation in the session hall where your lecture is taking place during a coffee or lunch break prior to your session, at least 30 minutes before the start of the session - **even after checking it in the Speakers' Preparation Room** (at the São Jorge room, located in the Açores Espaços de Eventos). Programs for Videos: Windows Media Player 12 and K-Lite

Codec Pack Full 12, and supported formats: MP4, VOB, MP3, ASF, WMA, WMV, DVD, AVI, WAV, MPEG, MIDI, AIFF, AU.

Use a common font, such as Arial, Times New Roman, Verdana etc. (special fonts might be changed to a default font in PowerPoint on the PC).

Plenary Lectures last one hour; Keynote Lectures last 25 min + 5 min questions; Invited Speaker Lectures last 15 min + 5 min questions and Oral Presentations last 12 min + 3 min questions